

A) Course Aims/Description

Leadership is a hot topic in corporations, government agencies, and non-profit organisations. But what do leaders really do in the world of work? What do YOU need to do, in order to become a really effective leader? This course is for students who hope to become managers, leaders, or consultants in workplaces anywhere in the world. If do not have this ambition, please do not do this course! The course covers some important research and case-based principles for leadership in the real world of work, with an emphasis on both “eastern” and “western” approaches to leadership. You will learn practical skills and techniques for networking, handling organisational politics, managing and influencing people at work (including goal-setting, delegating work, running staff meetings, coaching employees, and so on). You will also learn about your own leadership style, strengths and weaknesses, and how to develop your leadership knowledge and skills throughout your careers. For more information on course content, refer to the seminar schedule on the back page.

B) Intended Learning Outcomes (ILO)/Objectives

Upon successful completion of the course, you will be able to:

1. Identify the most appropriate use of various concepts of leadership covered in the course
2. Apply leadership concepts by thinking critically about what they mean for different situations
3. Use shared leadership and other teamwork skills, effectively
4. Reflect on your own leadership in order to become a more effective leader

C) Assessment (includes both continuous and summative assessment)

Component	Weightage	Team / Individual
1. Individual Leadership Concepts Quizzes (iLCQs) (In-class, “closed book” quizzes based on the pre-seminar material required to be understood by participants prior to the seminar)	5 tests x 5% each =25%	Individual
2. Team* Leadership Concepts Quizzes (tLCQs) (In-class, “closed book” quizzes for the team to discuss and debate before choosing their answers as a team. All members in a team will receive the same marks as their team’s final score.)	5 tests x 3% each =15%	Team
3. Team* Application Exercises (AEs) (In-class team “open-book” activities that apply the concepts to different situations and scenarios. All members in a team will receive the same grade for the team’s outcome.)	3AEs x 5% each = 15%	Team
4. Peer Assessments (At the midpoint and end of semester, students will rate and provide constructive comments on each of their team members’ skills demonstrated in the various team activities)	5% + 10% for the two peer assessments = 15%	Individual

5. Self-Reflection Assignments (At various times, students will reflect on their own leadership in BU8642. Students will submit two individual assignments (maximum 1200 words) to integrate these reflections: SRA1 due in week 7 and SRA2 due in week 13.)	10% + 20% for the two submissions =30%	Individual
	100%	

D) Weekly Schedule

Teaching week* date the week starts	Unit and topics and task (including assessments due)
1	Introduction to leadership, leadership styles and to TBL. <i>Allocation into teams</i> Practice <i>iLCQ and tLCQ and Application Exercises (all ungraded)</i>
2	Authentic Leadership and Servant Leadership Practice <i>iLCQ and tLCQ and Application Exercises (all ungraded)</i>
3	Unit 1 - Shared leadership and working in a team: Followership, group decision-making, conducting meetings. Development of team contracts. <i>(Graded) iLCQ and tLCQ</i>
4	<i>(Potentially Graded) Application Exercise</i>
5	Unit 2 – Leadership presence: Making an impression, networking, giving and receiving feedback, communication <i>(Graded) iLCQ and tLCQ</i>
6	Networking activity Review of learning (conceptual and applied) to date.
7	Unit 3 – Influence and power: Emotional & Social Intelligence and organisational politics <i>(Graded) iLCQ and tLCQ</i>
8	Unit 3 – continued <i>(Potentially Graded) Application Exercise</i>
9	E-LEARNING
10	Unit 4 -Managing and leading people in challenging situations: Motivating and engaging people, managing professionals and their stress <i>(Graded) iLCQ and tLCQ</i>
11	<i>(Potentially Graded) Application Exercise</i>
12	Unit 5 – Leadership and personality; advising and coaching; leadership development <i>(Graded) iLCQ and tLCQ</i>
13	<i>(Potentially Graded) Application Exercise</i>